



**Sharrow Vale Road
Hunter's Bar
Sheffield
S11 8ZG**

Phone 0114 266 0541
Fax 0114 268 5604

**Email
Website**

enquiries@huntersbar-inf.sheffield.sch.uk
www.huntersbarinfantschool.co.uk

**Head Teacher
Deputy Head**

Mrs Catherine Carr
Mr Michael Barnes

CC/RCD

26 August 2020

Dear Parents and Carers

I hope that this letter finds you well and rested after the summer break.

We are ready to welcome our children back to school at last and are feeling very excited at the prospect of getting back to some sense of normality. We particularly want to extend a special welcome to our new children and families, many of whom we have not actually met yet!

I wanted to update you on some key school procedures prior to next week, in response to our latest Local Authority advised risk assessment and I thank you for your patience in waiting for this further information.

All children in all year groups are expected to return to school in September. We are very much looking forward to welcoming our families to school. Please note that specific information about Reception starters has been communicated separately.

In opening school, we will have three main priorities:

- The safety of our children by ensuring that we follow health and safety guidance through assessing risks and putting in place control measures.
- The mental health and wellbeing of children and the school community in the transition back to school.
- Ensuring that all children receive a high-quality education that enables them to thrive and progress in all areas – we will not be narrowing the curriculum.

Please note – our drop off and collection procedures have been designed to complement the Hunter's Bar Junior School arrangements.

Drop Off Procedures

Only one adult should bring their child/children to school, but may bring younger siblings onto the premises if they cannot be left at home. We need to keep as distanced as possible, so we are extending the drop off time period to 15 minutes – doors will be open from 8.35 am to 8.50 am.

Children will be greeted by the class teacher or TA outside the building and they will part from parents at this point. They will enter the building independently where adults will be waiting to support them with hanging up coats, sanitising hands and entering the classroom. We want to reassure you that we will ensure for their safety and wellbeing. Our adults care for your children greatly, and we want them to have a settled, happy start. We anticipate that this is a big change for our children (and parents) and there may be hiccups along the way. Our Year One children will have the benefit of their former Reception teachers being there to greet them in the first few days, to alleviate any fears after a long absence.

Collection Procedures

We aim to extend our pick up times and wish to offer two pick up times for parents.

Class	Pick Up Place	Time
1	Outdoor classroom using the Sharrow Vale Road entrance	3.00 pm or 3.10 pm
2	Lower playground (please wait behind the barriers)	3.00 pm or 3.10 pm
3	Lower playground (please wait behind the barriers)	3.00 pm or 3.10 pm

4	Outside main school entrance door	3.10 pm or 3.20 pm
5	Outside main school entrance door	3.10 pm or 3.20 pm
6	Class 6/7 entrance door	3.10 pm or 3.20 pm
7	Outdoor classroom – using the entrance gate from the Junior School yard	3.10 pm or 3.20 pm
8	Outside the entrance to the Pods	3.10 pm or 3.20 pm
9	Outside the entrance to the Pods	3.10 pm or 3.20 pm

Please let school know, via email (enquiries@huntersbar-inf.sheffield.sch.uk) if you would like to select the earliest time option to collect your child/children. Please state your child's name and class in the email. We will then alert teachers to ensure they are ready for a prompt departure from school.

Children will be handed over by the school staff to parents and carers. Please alert school, as normal at dropping off time or via the school office if there will be a change to your usual pick up arrangements.

Please note: We expect adults to follow national guidance relating to social distancing and the wearing of face coverings when on school premises.

Safety and hygiene

We will follow the government guidance with the following five protective measures:

Protective measure	What this looks like
Act when symptoms are displayed	<p>Anyone who has Covid-19 symptoms or has anyone in their household with symptoms must not attend school.</p> <ul style="list-style-type: none"> • If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be taken out of class and wait to be collected to go home. • Stay at home: guidance for households with possible or confirmed Coronavirus (COVID-19) infection sets out that symptomatic individuals must isolate for at least 10 days and should arrange to have a Covid-19 test. Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms. • In the event of a positive test, the individual will need to isolate at home. Public Health England will be contacted, who will guide the decision as to whether or not others, who may be affected also, need to isolate (e.g. a bubble of children) • In the event of a negative test, individuals may return to school only if symptoms are fully clear.
Hand and respiratory hygiene	<p>Hygiene habits will be explicitly taught to all children from day one. Please be assured that our staff will follow the same stringent routines as the children.</p> <p>We will be following government guidance:</p> <ul style="list-style-type: none"> • <i>minimising contact with individuals who are unwell by ensuring that those who have Coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges</i> • <i>cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered</i> • <i>ensuring good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach</i> • <i>cleaning frequently-touched surfaces often, using standard products</i> • <i>minimising contact and preventing children mixing by adapting the environment (such as classroom layout) and timetables (such as staggered break times)</i> <p>Children and staff will wash their hands upon entering the classroom, and throughout the day, particularly before and after play and lunch times. If</p>

	your child has any allergies to soap/sanitiser, please could you provide one which they can use (for their personal use).
Cleaning arrangements	We have an enhanced cleaning schedule in place at school. This involves constant cleaning of areas and touch spots in school during the day. The classrooms will receive a thorough clean at the end of the day.
Engagement with NHS Track and Trace	We will support NHS Track and Trace and anyone who has received a positive test result will be contacted, in line with the government system.
Reduced contacts / max distancing	We continue to have a 'bubble model' in place, but in line with guidance, these bubbles will be the size of year groups. The children in each class will be separated as much as possible. Year group sized bubbles will eat and play at the same time. The times for play and lunchtimes will be staggered and each bubble will have its own space. Teachers will be vigilant and ensure that other bubbles have moved on before using play space. It might be that a member of staff needs contact with a child in order to administer first aid, to help them if they have an accident or comfort them if they are hurt or upset. The classrooms will be laid out so that children are side by side as much as possible. When other members of staff work with a different class (for example, to cover teacher planning time), the teacher will maintain distance from the children.

Further information

Does my child have to come back to school?	Yes. Here is the information from the government guidance: <i>Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance will therefore be mandatory again from the beginning of the autumn term.</i>
What equipment will children need?	Each class will have its own set of coat pegs for PE kits and coats. Lunchboxes will be kept in class. Children are welcome to bring a water bottle from home, which will be placed on their table/a work surface in Reception. Children will take books home and their own books can be brought to school but they should not need any other equipment. We will give each child their own equipment (including stationery, scissors and pencils). Children will be encouraged to use their own equipment and not share.
Curriculum	We do know that our children will need lots of support upon return. Our focus will be on their well-being and taking the learning from where they are that point. We won't plough on with the next level of learning without regard. Each child will be individually assessed in all subject areas so that we know where there are learning gaps and where they may be excelling. Support will be focused on individuals, on catch-up and the children's mental and physical health. Please don't worry about your child falling behind - we are here to support all children to have a happy, safe and productive learning experience and this transition back into the learning environment and supportive school community will be our priority.
Will there be hot dinners?	The food we can provide in school will be limited to sandwich grab bags (with a choice of sandwich filling) and we do not intend to use the dining hall initially for lunches. We are happy for children to bring in packed lunches if they prefer.

Breakfast Club	We aim to resume a limited Breakfast Club from Monday, 7 September. Please ensure you have booked your childcare place if needed, via the school office. Drop off will be at the main entrance door. Please press the Hall buzzer when you arrive, and a member of staff will collect your child from here. Unfortunately, we are unable to invite other parents and children into the club as usual in order to preserve the bubble.
After School Club	We are regretful that the Stay and Play after school club will not be running in our school from September due to the limitations created by the COVID risk assessment. We realise that this may create childcare difficulties for some parents and offer our sincere apologies with a reassurance that we will continue to review this on an ongoing basis.
What about school uniform?	Uniform is not compulsory, but encouraged. All clothing should be washed at the end of the day and children should not wear the same clothes on two consecutive days if they have not been washed. It is advisable to send children in comfortable clothes that they can manage to put on and take off themselves. If you do want to purchase uniform with the school logo, this can be ordered via www.logoleisurewear.com/schoolshop or an order form can be sent home with your child if you contact the school office by email or phone.
Full government guidance for parents/carers about school reopening is available here: https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term	

Please note that we will be continually reviewing and refining our procedures as appropriate. This includes our drop off and pick up times and systems.

We look forward to seeing everyone next week (or week beginning 7 September for Reception children) and will communicate any other updates as necessary.

Yours sincerely

Catherine Carr

Catherine Carr
Head Teacher