

# Safeguarding Policy Front Sheet

## Hunter's Bar Infant School

We all have a statutory duty to “safeguard and promote the welfare of children”, ([Working together to safeguard children, DfE 2018](#)) up to the age of 18 years.

If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child's appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

**However, if you think that a child, a young person or an adult who cares for them has been or might be harmed; please talk to one of the people below immediately.**

**You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.**

### The people you can talk to are:



#### Our Designated Safeguarding Lead is:

Name: Catherine Carr

Their office is located next to the main office

Their tel. no / mobile no is 01142 660541



#### Our Designated Safeguarding Deputies are:

Name: Sandra Doyle and Jeanette Sparkes

Their office is located next to the main office

Their tel. no / mobile no is 0114 2660541

An allegation or disclosure of abuse involving someone working with children or adults in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them and then it should be reported directly to the Chair of the Governing Body or Management Committee.

## The Safeguarding Children Team in your setting includes:

**Head Teacher/Principal/Senior Manager:** responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: Catherine Carr

Tel no: 0114 2660541

**Designated Safeguarding Lead (DSL):** teaching or pastoral staff from senior leadership team, responsible for all safeguarding issues, advising & supporting staff, liaising with the local authority & other agencies.

Name: Catherine Carr

Tel no: 0114 2660541

### Designated Safeguarding Deputies (DSD):

Names: Sandra Doyle and Jeanette Sparkes

Tel no: 0114 2660541

**Child Sexual Exploitation (CSE) Lead:** support for pupils & staff to understand CSE & related topics & how to refer

Name: Catherine Carr

Tel no: 0114 2660541

**Special Educational Needs & Disabilities Coordinator (SENDCo):** support for staff & other agencies working with pupils with special education needs & disabilities and their parents & carers

Name: Sandra Doyle

Tel no: 0114 2660541

**Learning Mentor (or equivalent):** develops strategies & support to help pupils achieve their full potential

Name: Jeanette Sparkes

Tel no: 0114 2660541

**Looked After Children (LAC) Designated Teacher:** promotes the education of 'looked after' children

Name: Catherine Carr

Tel no: 0114 2660541

**Online-Safety Coordinator:** develops & maintains a safe online culture within a setting

Name: Claire King

Tel no: 0114 2660541

**Education Welfare Officer (or equivalent):** addresses difficulties preventing pupils from attending school

Name: Jeanette Sparkes

Tel no: 0114 2660541

**Counsellor:** provides mental health support and advice to pupils

Name: Jeanette Sparkes

Tel no: 0114 2660541

**Early Years Foundation Stage (EYFS) Lead:** supports staff to keep pupils up to 5 years old safe and well

Name: Annie Rose Allen

Tel no: 0114 2660541

**Medical Practitioner:** supports pupils medical needs, medicines & individual healthcare plans

Name: Leona Wilson, Simone Machin Cowen, Emma Brice

Tel no: 0114 2660541

## Your Safeguarding Children Team also links in with the:

**Safeguarding/Child Protection Governor:** ensures there are appropriate policies & procedures in place, that they are being implemented & followed, & challenges deficiencies & weaknesses that are identified.

Name: Anna Russell

Tel no: 0114 2660541

**Chair of Governors/Management Committee:** leads on safe recruitment & allegations of abuse against Head Teacher/Principal/Senior Manager & other staff & liaises with Local Authority

Name: Laura Fitzgerald

Tel no: 0114 2660541

**SENDCo Governor:** link between the SEND Co-ordinator (SENDCO) and the governing body/management committee

Name: Brenda Zinobar

Tel no: 0114 2660541