



Sharrow Vale Road
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Head Teacher Mrs Catherine Carr
 Deputy Head Mrs Sandra Doyle

5 November 2018

Dear Parents and Carers,

PARENTS EVENING CONSULTATION MEETINGS
TUESDAY, 20 NOVEMBER 2018 AND THURSDAY, 22 NOVEMBER 2018

All parents and carers are invited to meet with their child's teacher, giving you an opportunity to discuss your child's learning. The class teacher will share your child's work books with you during the meeting and feedback how they are progressing.

Please could you indicate up to three preferred blocks of time to ensure that we offer you an appointment time which best suits you. The slip below needs to be returned to the class teacher as soon as possible. They will offer you an appointment, of no more than ten minutes, taking into consideration appointment times of any siblings in school. There will be no sign up sheets on doors, to ensure for a fair approach. Unfortunately we are unable to provide Crèche facilities at these times.

We look forward to seeing you on the night. Please use the Junction Road gate, as the other gates may be locked.

Yours sincerely

Catherine Carr

Head Teacher

Child's Name Class

Please indicate 1st, 2nd 3rd preferences

	Tuesday, 20 November 2018	Thursday, 22 November 2018
3.45 pm to 4.15 pm		
4.15 pm to 4.45 pm		
4.45 pm to 5.15 pm		
5.15 pm to 5.45 pm		
5.45 pm to 6.00 pm		
6.00 pm to 6.30 pm		
6.30 pm to 7.00 pm		

Please list any brothers/sisters in school so that we can co-ordinate appointments.

Name of child 1 Class

Name of child 2 Class

CONFIRMATION REPLY SLIP

FAO Parent/Carer of Class

An appointment has been made for you to meet the Class Teacher on at

I look forward to meeting you then. Signed Date