



HBIS 2013 E SAFETY SUMMARY POLICY

INTERNET

- To be used to help raise educational standards
- To help support professional work of staff
- Use carefully to benefit teaching and learning
- Use carefully to access worldwide resources
- The school has a filtered internet service to minimise chances of pupils encountering undesirable material and will try to ensure a safe and secure network

STAFF

- To emphasise internet safety by regularly referring to the THINK THEN CLICK motto
- Use the internet to enhance learning
- Plan and check internet pages *before* sharing with pupils
- Internet use should enrich and extend learning activities
- Internet access in school should be under staff supervision
- To report any suspected misuse or problem
- To communicate with pupils only on a professional level using official school systems
- Staff should be aware that their internet and system use, can be traced and will regularly be monitored
- Staff should only keep school/pupil data off site on safely encrypted devices

PUPILS

- Can access purple mash at school and home safely
- Will become aware of staying safe on the internet with the THINK THEN CLICK motto
- Will be educated in e safety and cyber safety through staff and cyber mentors

PARENTS/CARERS

- Will be given a choice to opt out of having their child's image reproduced
- Will be given information to support their own and their child's internet use, such as through newsletters, the school website and Purple Mash links, as well as through learning together events

PLEASE REFER TO THE FULL HBIS E SAFETY POLICY 2013 FOR FURTHER CLARIFICATION